

President's Cabinet

McKinley Williams

Notes

April 10, 2009

President's Cabinet Agenda  
Friday, April 10, 2009  
11:30 a.m., President's Office

Present: Richard Akers, Carol Maga, Mercy Pono, McKinley Williams

Absent: Jeanelle Hope, Mariles Magalong

Guests: Ellen Geringer, Dr. Barbara McCullough

1. Constituency Reports – Mack said the Great Managers Seminar on Friday and the Frisk Training at the district office this past Wednesday were both successful events. Mack said we will look into when District has scheduled sexual harassment training again. Mack reminded everyone of the May 1<sup>st</sup> Staff Appreciation Day. We will have a dessert competition and Mack asked all of the President's Cabinet members to bring a homemade dessert to the Staff Appreciation Day.

Richard reported that his comedy routines are entertaining audiences. Mack asked Richard to entertain the staff at Staff Appreciation Day. Richard said the food in the classroom topic has been discussed extensively. Locked down classrooms is also a topic that has been discussed. All of the FSCC presidents met yesterday. Richard said this position as Academic Senate President has given him patience in order to accomplish paperwork. Richard continued to report the Student Unity Day was very successful.

A discussion ensued on eating in the classrooms. Mack said he has been received many comments via e-mail. Mercy had concerns about enforcing these kinds of college policies. We need to change the culture on campus. Mack said he agrees with her but without the policy we don't have a "back-up" to enforce the culture. Richard said having a policy that we cannot enforce damages other policies. We shouldn't create policies that are not enforceable. Mercy suggested that instructors should be responsible for cleaning up in the classrooms if they allow their students to eat. If the instructor leaves a mess, then the clean-up costs would come out of the department budget. Mack thinks we can change the behavior with or without a policy. It is a culture change. Mack said we have to have a consequence for the behavior. We have to have a policy to make clear of what behavior is violated. Richard said the faculty feel there are special circumstances and special occasions to allow food in the classroom. Richard said that we need a policy is enforceable, equitable across the board and one that will change the paradigm. Mack said we need to change the paradigm but the policy allows us the stick to deal with the consequences of the behavior.

Mercy reported the classified senate met yesterday. Spa Day is April 24, 2009. Chancellor's Chat is rescheduled to the fall so it will not conflict with Spa Day. Mercy asked about leave request forms for campus meetings. Mack said ad leaves are not necessary for on campus meetings. Mack said if an employee wants reimbursement for mileage, an ad leave is required. Mercy said she heard conflicting information. Mack said we will seek clarification and notify managers.

2. Mack introduced Dr. Barbara McCullough, Brighter Beginnings Director. Dr. McCullough gave a brief power point presentation as Mack proposed to hold the presentation at All College Day. Dr. McCullough distributed her annual report. Dr. McCullough said the disparity of infant mortality rates in poverty stricken areas was the impetus that started her company. Dr. McCullough gave the stats on

Americans' longevity and costs of health care. Mack wants to know how we as educators can help our students with their health equity care since many of them come from challenging circumstances. Richard said when he taught in Beijing, China he had to exercise with his students in the mornings. Ellen suggested we tie the presentation from All College Day with the Health Fair held in October. Mercy liked the idea of having a presentation at All College Day and then follow up sessions with students. The follow-up sessions could be a series for four or five months. Dr. McCullough said there a lot of resources on the web site to build this information into the classroom. There was discussion about having visual displays in the library of the monthly follow up subjects. Dr. McCullough said there are speakers from USF and Contra Costa County who are also well-versed in this subject . Ellen really wants to incorporate the health theme throughout the entire academic year. The Cabinet agreed to have this presentation at our All College Day.

3. Program Review – the program review self studies and validations were assigned as follows:  
Mercy - DSPS  
Richard - President's Office  
Carol - Cal Works  
Mariles - R & P  
Mack – Technology  
It was agreed to change the next President's Cabinet to Wednesday, April 22<sup>nd</sup> at 9:30 a.m. where the final recommendations will be made for the self-studies.

4. Mack distributed the draft agenda for the May 13, 2009 College Council meeting. Mack also distributed the revised policies to be presented as second read. It was discussed that eating in the gym should be eliminated because there are other events in the gym. Rhodes gallery needs to be added as discussed at the last College Council meeting. It was suggested to change the title to: Food and Drink in the Classrooms. We also need to clear up disparity between the first and last lines of the policy. Graffiti policy – the first line needs to be changed to *Contra Costa College wishes to protect . . .eliminating The staff and faculty at ....*  
Recommended change to say *defacing or vandalizing* in place of *painting, marking, defacing or placing graffiti*.  
Carol says we are putting up signs with the penalty listed and we could add that in the policy.  
Locker Policy – Recommended change to Item 7. *The College is not responsible for the loss of or damage to locker contents.*  
Acquisition of Art Collections - Suggested title change to *Acquisition of Art Work*. There was some discussion about the college purchasing artwork from our art students. Mack said this addition to the proposed policy could be a charge of the subcommittee. Mack asked if there are display cases in the Art Department. It was suggested that we have display cases that can be viewed 360 degrees in the new buildings. It was mentioned that there is no part of the policy that addresses a statement that we as a college are interested in acquiring and displaying student artwork. There was discussion about Richard's paintings in the hallways. Mack said we need someone to do an inventory of our current art collection. Eric Sanchez would be a prime candidate to do this inventory list. Mack will schedule a meeting with Eric.

5. Meeting adjourned at 1:25 p.m.  
Respectfully submitted,

Melody Hanson  
Senior Executive Assistant to the President